

OOPS!

The LADDS tickler for case closures is in error. It is not filtering properly for closed cases. This is a top priority item on the fix list for the programmers this week. Meanwhile, please ignore this report. When they are working properly, this and the other clinical reports will be powerful tools to help you manage your caseload or to accomplish your managerial and supervisory duties. And we are committed to having these functioning properly very soon.

Some cases are still being expired when they shouldn't be. The reason for this was that the last service date fell during one of the import periods and the last service field was not properly updated. This is a consequence of the data import process and will soon be clearing up. Meanwhile, email dbelgard@bellsouth.net the facility and case number of cases that expired when they should be open and they will be reopened and the last service date corrected. No need to close the cases and open them again, though if you do LADDS will assign the same episode ID to both cases which will keep the service records to the client in both case records linked to the same treatment experience.

Please do not ask us to reactivate cases that expired because they should have!

THE DUPLICATE PROBLEM

We reported last week that the last data import was done. That wasn't true. It is scheduled instead to take place this week. We can't begin the process of removing and merging duplicate records until the last import is done, because it is the import process that is heavily involved with creating the problem. The duplicates records will go away, but it will take a week or so longer than we had anticipated.

GAMBLING AND IOP FACILITY NUMBERS

Many of you are in the process of closing cases attached to Gambling and IOP facility numbers and reopening those cases in the regular Outpatient clinic in which those services are located. Some of you have emailed lists of cases for automatic transfer. Most of these are done, but it will take a few more days to process them all. Some of you emailed lists of clients to transfer that were not involved in a gambling or IOP program. Please don't do that. If a client moves from one facility to another it should be by the normal process of closing the case in one facility and opening it in another. The only exception is with respect to the gambling and IOP facility numbers since these facility numbers are being phased

out and the client is not really going through any change in level or type of service.

If you need help in transferring clients from a gambling or IOP facility number remember to send these three pieces of information:

1. The facility number to transfer FROM
2. The facility number to transfer TO
3. A List of case numbers to transfer

COUNT DISCHARGE DATE ON CENSUS

A question has come up as to whether you should count clients as being present on their discharge dates when doing your census for that day. The answer is 'YES.'

CHANGES ON THE SERVICE TICKET

As reported last week there are changes brewing on the service ticket which are being done to permit a return to a single facility number for multiple programs at one location,

The Program Element field you see now has only four choices: Outpatient, Inpatient, IOP –Day, and IOP – Evening. The name of this field will be changed to "MODALITY." Then another new Program Element field will be installed with the following values on the dropdown: Gambling, FITAP, Drug Court, DWI – less than 3, DWI – 3 or 4, DWI – more than 4. These changes should be complete this week.

LADDS IN NEW HOME

The network engineers at OAD completed the process this week of moving LADDS from its temporary server to the new highly secure OAD Clustered server. This was done over the weekend so as not to interrupt your work. The new system has expanded disk storage and much faster access than the temporary setup we were using. Though the engineers did a phenomenal job (Thank you Paul, Barney and Bryan!) the down time over the weekend did delay some of the data maintenance work such as transferring gambling and IOP cases. Even before the move to its new home, LADDS had been speeded up considerably, but is still slower than we need it to be. There are changes already scheduled to speed the system up more so you won't have to wait so long for results when you run a report or select a record.