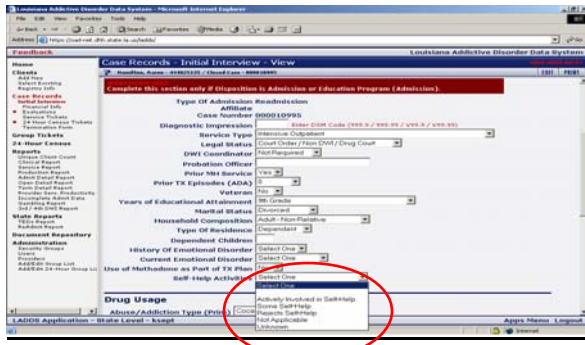


WHAT'S NEW IN LADDS?

❖ **Self Help Activities - Initial Interview Page**

Effective immediately, we will collect Self Help Activities on the Initial Interview Page. The five choices for the Self Help Activities are as follows: Actively Involved in Self-Help; Some Self-Help; Rejects Self-Help; Not Applicable; Unknown. This is a **required field** so one of the choices must be selected to move to the next page.



Examples of self-help activities are: 12-step meetings, parenting, GED classes, faith-based meetings, interaction with family members and/or friends supportive of recovery prior 30 days to admission. The permitted values are:

Actively involved in Self-Help - Client reports regular attendance and participation in self-help support groups such as AA, NA, or OA, which activities are supportive of recovery efforts. Attendance must be at least once per week.

Some Self-Help - Throughout course of treatment, client has shown resistance to support groups, attends occasionally, but is not highly committed to such groups as a meaningful recovery resource. Attends basically under duress.

Rejects Self-Help - Client is not inclined to use this resource and rejects all attempts to get him/her involved.

Not Applicable - This element does not apply to the client. This element is generally selected for collateral services or children.

Unknown - The information is not known at the time client is *assessed* or *admitted*. (Use only after diligent attempts have been made to gather this information.)

❖ **Self Help Activities - Termination Page**

Effective immediately, Not Applicable and Unknown have been added to the current Self-Help Activities data element on the termination page. The additional two permitted values are:

Not Applicable - This element does not apply to the client. This element is generally selected for collateral services or children.

Unknown - The information is not known at the time client is *terminated* or *case closed*. (Use only after diligent attempts have been made to gather this information.)

❖ **Group Tickets**

The choice of "Inpatient" has been removed from the "Modality" item in the "Group Tickets" on the left hand pane of the browser. Inpatient facilities should complete one "24-Hour Census" ticket daily which is found on the left hand pane of the browser.



- Question & Answer -

Q: How do we search for cases due for closure?
A: Under the "Clinical Report", there is an option to run a report on "Cases Due for Closure".

Q: How to run the Clinical Report?
A: Follow the following instructions below:

- ✓ Log-in to LADDS
- ✓ Go to Clinical Report
- ✓ Under "Facility" select your Facility
- ✓ Under "Type" select "Cases Due for Closure"
- ✓ Click "Run Report"

Note: It will take some time to run the report, depending on your user rights and how many clients/cases you have. **Please click "Run Report" ONCE....**



- Reminder -

For faster responses, please use the "Feedback" option for any LADDS issues or concerns. **DO NOT** send email directly to personal e-mail addresses.